

Terms of Internship

1. INTERN have obtained for this internship program independently
2. Internship period will be of approximately 2 months.
3. That the company reserves the right to either extend the Internship Period for further months OR reduce it depending on INTERN performance or for factors beyond the control of COMPANY.
4. The INTERN needs to submit an internship request letter from his/her college in college's letterhead.
5. If internship request letter from the college is not available then the INTERN is required to submit his/her college id card photocopy.
6. That the COMPANY shall monitor the performance of INTERN through periodical reviews and evaluations.
7. The working days will be from Monday to Saturday (third Saturday will be an off) from 09:30 AM to 06:30 PM.
8. Intern is need to prepare a project work on the program they are interning for.
9. That in case INTERN wilfully remains absent from duties or causes unwarranted circumstances that is detrimental to company, it will be considered as breach of agreement by INTERN and the period of internship may be increased and the fees of internship(charged if any) may also be increased.
10. That in case of any misconduct, non-performance, fraud, dishonesty, disobedience, disorderly behaviour, negligence, indiscipline and breach of agreement, the COMPANY reserves the right to terminate the INATERNSHIP with immediate effect. In such case the COMPANY may not issue internship certificate and is entitled to recover the damages from INTERN.
11. That INTERN has to comply with all rules and regulations such as maintaining decorum, office timings, leave, and discipline, brought into practice by the COMPANY from time to time.
12. That INTERN shall treat all information related to COMPANY's project documents, technologies, polices, resource profile, etc. as CONFIDENTIAL.
13. INTERN will be responsible for safekeeping and return the COMPANY's property in good condition, which may be in INTERN's custody.
14. INTERN will receive a certificate of internship completion only after complete internship period and on satisfactory submission of project
15. INTERN will receive a certificate of internship completion only after complete payment (charged if any) clearance.
16. All payments done are non-refundable/non-transferable.
17. All payments done are subject to realisation.
18. This internship program do not guarantee any job assurance with the COMPANY.
19. Rights to alter or modify Terms of Internship is reserved by the COMPANY and the same shall be informed to INTERN from time to time.
20. All details provided and documents submitted by the INTERN are true. All documents are subject to verification with original documents. If found incompatible then INTERN may be disqualified or penalised for the same.
21. If INTERN violets any of the Terms then he/she may be disqualified or penalised for the same.
22. All disputes arising from this agreement will be settled under Bhubaneswar jurisdiction.